



**NOTICE OF INVITATION TO APPLY FOR THE POSITION OF DIRECTOR OF THE INTERNATIONAL CENTRE FOR ADVANCED MEDITERRANEAN AGRONOMIC STUDIES – MEDITERRANEAN AGRONOMIC INSTITUTE OF BARI.**

**THE DIRECTOR GENERAL FOR DEVELOPMENT COOPERATION**

HAVING REGARD to Law No. 932 of 13 July, “Ratification and Execution of the Agreement for the Establishment of the International Centre for Advanced Mediterranean Agronomic Studies and Additional Protocols No. 1 and No. 2, signed in Paris on May 21, 1962.”

TAKING INTO ACCOUNT that the aforementioned Additional Protocol No. 1 established the Mediterranean Agronomic Institute as the Institute of the International Centre for Advanced Mediterranean Agronomic Studies, hereinafter referred to as CIHEAM Bari;

HAVING REGARD to Law No. 159 of 26 May 2000, “Ratification and Execution of the Supplementary Agreement between the Government of the Italian Republic and the International Centre for Advanced Mediterranean Agronomic Studies (CIHEAM), concerning the privileges and immunities of the Centre in Italy, made in Rome on March 18, 1999, and of the related Exchange of Interpretative Notes made on September 15 and 24, 1999;

HAVING REGARD to the Decree of the Minister of Foreign Affairs and International Cooperation No. 1202/2445 of 8 November 2021;

WHEREAS, the term of office of the current Director of CIHEAM Bari expires on December 31, 2024, and it is necessary to provide for the appointment of his successor;

**RESOLVES**

**Article 1**

**Subject of the selection**

1. The Ministry of Foreign Affairs and International Cooperation wishes to collect expressions of interest to hold the position of Director at CIHEAM Bari Institute of the International Centre for Advanced Mediterranean Agronomic Studies /*Centre International des Hautes Etudes Agronomiques Méditerranéennes*/CIHEAM.
2. **CIHEAM** is an intergovernmental body working in the field of agriculture, fisheries and food security. It includes 13 Mediterranean countries (Albania, Algeria, Egypt, France, Greece, Italy, Lebanon, Malta, Morocco, Portugal, Spain, Tunisia, Türkiye). Its Secretariat is based in Paris. CIHEAM has four Institutes, located in Bari (Italy), Chania (Greece), Montpellier (France) and Zaragoza (Spain). The Directors of the Institutes must hold citizenship of one of CIHEAM's member countries.
3. **CIHEAM Bari** Institute is a centre for higher education, applied research and design and implementation of cooperation interventions, specializing in the area of sustainable agricultural development and food security in the Mediterranean and Africa. CIHEAM Bari facilities include an International Campus located in Valenzano (Bari, Italy) and an office in Tricase (Lecce, Italy), where ongoing capacity-building initiatives are conducted using both on-site and distance learning methods.

## **Article 2**

### **Duration and description of the position to be filled**

1. The **Director of CIHEAM Bari**, hereafter referred to as the **Director**, is appointed by the CIHEAM's Governing Board, hereafter referred to as the Governing Board, for a four-year term, renewable once. The Director operates under the direct supervision of CIHEAM General Secretariat and collaborates closely with the Secretary General. His or her duties include aligning the Institute's activities with the strategic directives established by CIHEAM, fostering collaboration between Institutes within the framework of coordinated initiatives led by the General Secretariat. The Director delivers regular reports on the Institute's activities to both the Secretary General and the Governing Board, which approves six-monthly progress reports.
2. At regular intervals, the Director formulates or revises the Institute's establishment plan, outlining medium-term strategic principles, overall and specific objectives, the resources needed to achieve them, and a collection of performance indicators. This establishment plan is shared with both the Secretary General and the Governing Board.
3. The Director ensures the smooth running of the various services of the Institute within the framework of the establishment plan and in accordance with the CIHEAM strategy. He/she drafts regular progress reports on the Institute's activities to measure the level of achievement of the objectives set in the establishment plan. He/she coordinates the Institute's internal control system and ensures compliance with CIHEAM Regulations.
4. Jointly with the Institute's Chief Accountant, the Director is responsible for the financial management of the Institute by delegation of the signature from the Secretary General. He/she proposes the annual budget of the Institute to the Secretary General, which is submitted to the Governing Board for approval. The Director is accountable for the proper execution of the annual budgets and requests the discharge of the Governing Board after reporting the closed annual accounts.
5. He/she is responsible for the management of human resources and makes decisions regarding the recruitment, promotion, and advancement of the officials whose management is under the authority of the Institute, in accordance with the budgetary framework approved by the Governing Board. In addition, the Director is tasked with ensuring the safety and security of all staff members, students on Campus and expatriate personnel.
6. He/she ensures ensure that the Master's courses delivered by the Institute comply with the academic regulations of CIHEAM and that research activities are promoted and managed in support of the Master educational activities both on-campus and in third countries.
7. The Director is responsible for the Institute's external relations, manages and develops a network of partnerships in higher education, research and development cooperation. He/she promotes partnership activities and ensures their follow-up, particularly in the form of projects and programmes, oversees the identification of sources of funding for the Institute, facilitates partnership activities, and ensures that the budget is balanced. In Italy, the Director ensures the favourable positioning of the Institute within the national and local scientific and academic community.
8. Together with the Secretary General, the Director is tasked with managing the Institute's relations with Italian public administrations. He/she also ensures tight coordination with the Ministry of Foreign Affairs and International Cooperation and the Italian Agency for Development Cooperation. In addition, the Director dialogues with other actors and stakeholders involved in the Italian development cooperation system, as outlined in the Italian Law 125/2014.

### **Article 3**

#### **Participation requirements**

1. The following requirements are necessary for participating in the procedure:
  - a) citizenship in one of the member countries of CIHEAM<sup>1</sup>;
  - b) Master's degree or equivalent, in agronomy, international or business management disciplines or related subjects;
  - c) not being retired from public or private employment;
  - d) excellent command of Italian, English and French languages;
  - e) postgraduate professional experience of at least ten years, including at least five in management positions of complex structures, in the field of development cooperation, research or higher education.
2. The above requirements must be possessed on the date of the deadline for submission of the expression of interest.

### **Article 4**

#### **Terms and conditions for submitting an expression of interest and motivation**

1. Interested parties must transmit their expression of interest within 45 days from the publication of this notice on MAECI's institutional website, i.e. by midnight (Italian time) on July 22, 2024 exclusively by Ordinary Electronic Mail to [dgcs.2@esteri.it](mailto:dgcs.2@esteri.it) (**not PEC as the procedure is open to all CIHEAM member states**). The above deadline is mandatory.
2. The expression of interest shall be submitted by sending the following documents to the above address:
  - a) **The Expression of Interest Form (Annex 1)**;
  - b) the front/back copy of a valid identity document;
  - c) the curriculum vitae in European format;
  - d) the motivation letter, not exceeding two pages in length.

### **Article 5**

#### **Causes of exclusion from the procedure**

1. Exclusion from the procedure may take place, at any stage, for the following causes:
  - a) the submission of the expression of interest referred to in Article 4 in a manner that differs from that indicated in this notice;
  - b) the omission to sign the expression of interest form referred to in Article 4, paragraph 2, letter a);
  - c) the non-inclusion of one or more documents referred to in Article 4, Paragraph 2;
  - d) the non-compliance with the requirements prescribed in this notice;
  - e) the non-participation in the interview referred to in Article 6, Paragraph 2, without a justified reason.

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<sup>1</sup> Albania, Algeria, Egypt, France, Greece, Italy, Lebanon, Malta, Morocco, Portugal, Spain, Tunisia and Türkiye .

## **Article 6**

### **Selection procedures and criteria**

1. Expressions of interest duly submitted shall be evaluated by a specially appointed Committee after the expiration of the deadline referred to in Article 4, paragraph 1, by decree of the Minister of Foreign Affairs and International Cooperation, upon the proposal of the Director General for Development Cooperation in accordance with Ministerial Decree No. 1202/2445 of 8 November 2021.

2. In the evaluation of the expressions of interest submitted successfully, which may be supplemented by a possible interview, also aimed at proving the actual possession of the declared language skills, the committee shall take into particular consideration the candidates' skills in the following areas:

- (a) management, administration and financing of international organisations and similar structures;
- (b) design and management of advanced postgraduate education programmes, high-quality training and vocational courses;
- (c) development cooperation, including design and supervision of projects;
- (d) promotion of national and international research and scientific cooperation initiatives;
- (e) management of multicultural teams, organizational skills, synthesis and leadership;
- (f) negotiation skills;
- (g) communication skills, including the ability to deliver public speeches.

3. On the basis of the evaluations and interview, if any, referred to in paragraph 2, the Committee shall identify, for the profile under selection, in alphabetical order and in compliance with the principle of equality between women and men, a shortlist of at least 3 names, should suitable profiles for the appointment be available in this number, accompanying it with appropriate motivation.

4. The reasoned proposal of the Commission shall be forwarded to the Minister, with possible comments, by the Director General for Development Cooperation.

5. The results of the selection shall be forwarded to the Secretary General of CIHEAM, who shall submit the name to the Governing Board for the appointment, which shall be announced on the institutional website of MAECI with the same procedure observed for the publication of this notice.

## **Article 7**

### **Emoluments**

1. Emoluments will be commensurate with the candidate's professional profile according to the internal regulations of CIHEAM. The salary level will be defined by the Body starting from level D1, which amounts to approximately 77,000 euros gross per year, up to level D7, which amounts to approximately 105,000 euros. In addition, allowances may be granted from the CIHEAM Bari budget to take into account special circumstances of a national, local or personal nature.

## **Article 8**

### **Protection of personal data**

1. The processing of personal data requested for participating in this selection, added optionally by the interested party, as well as concerning the outcome of the procedure will be based on the principles of lawfulness, fairness and transparency to protect the fundamental rights and freedoms of individuals. To this end, in accordance with Article 13 of the General Data Protection Regulation (EU) 2016/679, the prescribed information on the protection of personal data processed during this selection procedure is provided below:

a) The data controller is MAECI, which operates, in this specific case, through Office II of the Directorate General for Development Cooperation, Piazzale della Farnesina 1, 00135 Rome telephone: 06.36911 email: dgcs.2@esteri.it; certified email: [dgcs.ufficio2@cert.esteri.it](mailto:dgcs.ufficio2@cert.esteri.it).

b) For questions or complaints regarding privacy, participants in the selection process may contact the Data Protection Officer (DPO) of MAECI, Piazzale della Farnesina 1, 00135 ROME; tel. + 39 06 36911 (switchboard), email: rpd@esteri.it, certified email: [rpd@cert.esteri.it](mailto:rpd@cert.esteri.it).

c) The personal data conferred by the participants in the selection will be processed solely for the purposes of this procedure and, for the assignee of the office, solely for the purpose of its assignment and subsequent execution.

d) The legal bases for the processing are Ministerial Decree 1202/2445 of 8 November 2021 and the consent of the participants in the selection. The latter must therefore declare that they have read this notice and authorise the processing of their personal data for the purposes indicated in the preceding paragraph. Any unwillingness to provide the requested data will result in the inadmissibility of the expression of interest.

e) Data processing will be carried out in a mixed mode (manual and automated) by the members of the committee mentioned in Article 2 and by the MAECI bodies mentioned in this notice. No processed data will be subject to automated decision-making and no processed data will be subject to profiling activities.

f) The data of the participants will be communicated to the administrations responsible for the verification of self-certifications, to the control bodies, to those entitled to documentary access or civic access, as well as to any subjects to whom such communication is provided for by other regulatory provisions. Certain data of the assignee will also be published on the MAECI website, in accordance with Legislative Decree No. 33 of 14 March 2013, as amended.

g) The data of the participants will be deleted 12 years after the conclusion of the selection procedure, except for causes of suspension or interruption of the civil or criminal statute of limitations.

h) Participants in the selection may request access to and rectification of their personal data. Within the limits provided for by the regulations in force and without prejudice to any consequences on participation in the selective procedure or confirmation of the appointment, they may also revoke their consent, as well as request the deletion of such data, restriction of processing or opposition to processing. In these cases, the participants must submit a specific request to the Office indicated in paragraph a), informing the DPO of MAECI.

i) If they believe that their privacy rights have been violated, participants in the selection process may file a complaint with the DPO of MAECI. If they are not satisfied with the response, they may contact the DPO: Piazza Venezia 11, 00187 Rome, tel. +39 06 696771 (switchboard), email: protocollo@gdpd.it, certified email: [protocollo@pec.gdpd.it](mailto:protocollo@pec.gdpd.it)

2. In submitting their expression of interest, those who intend to participate in the selection declare that they have read the aforementioned notice.

**Article 9**  
**Final provisions**

- 1. In order to ensure the dissemination of this notice among the other member states of CIHEAM, this notice is also published in English and in French on the institutional website of the Body.**
2. The procedure initiated by means of this notice is not assimilated to an open competition either with regard to the examination of the expressions of interest, or with regard to the selection procedures; therefore, no score will be awarded, nor will any ranking be established.
3. MAECI reserves the right not to award the assignment referred to in Art. 1.

Rome, June 7, 2024

Min. Plen. Stefano Gatti

*Firmato Digitalmente da/Signed by:*  
**STEFANO GATTI**

*In Data/On Date:*  
venerdì 7 giugno 2024 10:55:16